

# The Need For Document Security

Beyond the spotlight on multinational, high-profile brands, security incidents can be a persistent threat to every organization, big or small. Those with poorly managed document environments are particularly vulnerable.

A comprehensive information management solution — including document management and distribution, print management, and automated accounts payable processes — can help give you greater control over your business processes and data, and help reduce the likelihood of becoming a security statistic in the coming year.



## Data Breaches Are On the Rise



**1/2**

surveyed organizations have an operational cyber-response plan.<sup>1</sup>

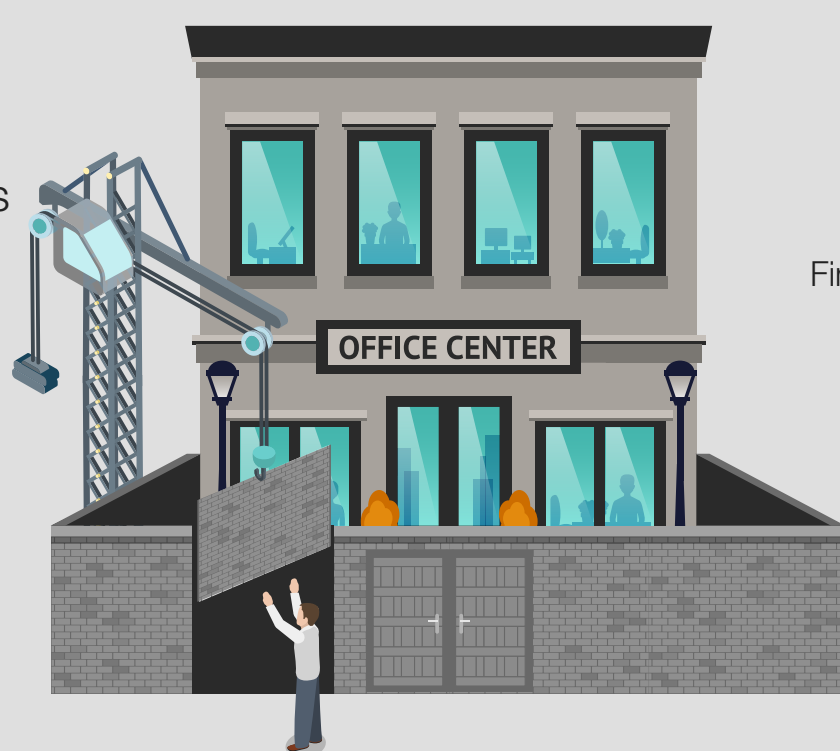


**75%**

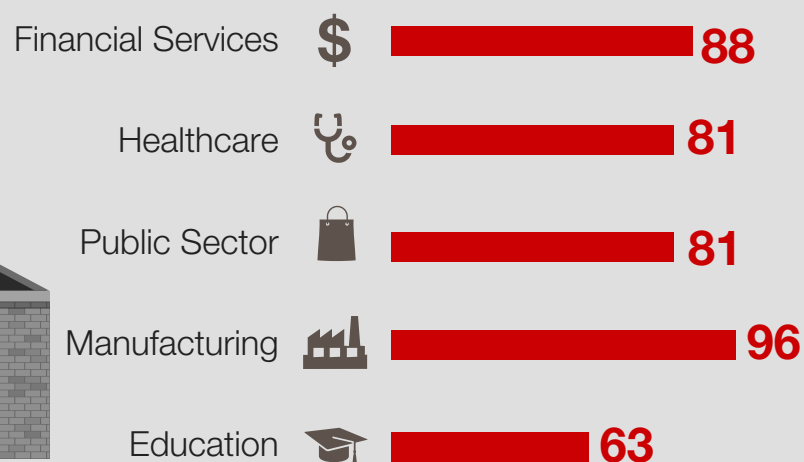
see an increased risk of cyber threats.<sup>2</sup>

**64%**

of businesses have had a security breach or attempted security breach.<sup>3</sup>



### Percentage of Breaches by Industry<sup>4</sup>

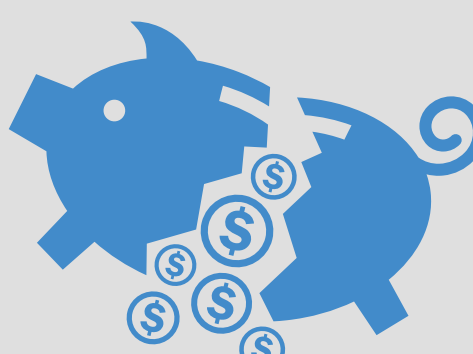


Number of data breaches occurring in organizations every second:<sup>5</sup>



Average cost of a data breach:

**\$7.01M<sup>6</sup>**



**53%**

of those who detected a security incident were not able to estimate the financial costs<sup>7</sup>... and the impact on their brand and reputation.



### Most Frequent Types of Security Incidents:<sup>8</sup>



**75%**

of data breached are perpetuated by outsiders.<sup>9</sup>



## How a Comprehensive Document Management System Helps Protect Your Data<sup>10</sup>



**Track and control access to documents** at the folder or document level for different groups or users.

**Easily store documents** in multiple locations, providing disaster recovery in ways that are not possible in paper-based systems.

**Audit trails, secured access, and automatic filing** help facilitate stronger compliance with regulations.

**From requiring user authentication to routinely wiping clean the disk on a device,** print management can help improve network security.

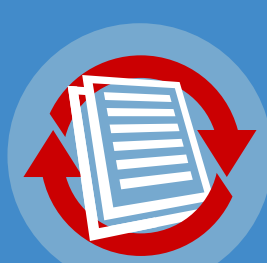


**Utilize secure multifunction printers** to eliminate the need for many desktop devices, helping to limit vulnerabilities.

**Enhance payroll security and protect sensitive data** with AP automation, helping to limit the opportunities for employee negligence and error in addition to external threats.

## TAKE THE PRODUCTIVITY CHALLENGE

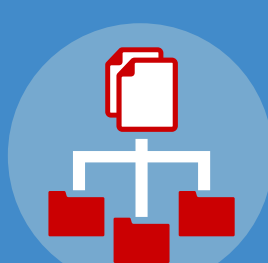
This web-based document workflow assessment tool from Canon Solutions America helps you evaluate business process performance in 5 KEY AREAS:



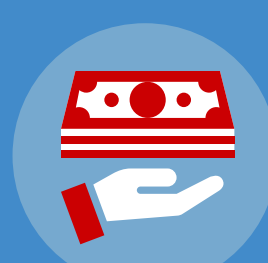
Document Management



Print Management



Document Distribution



Accounts Payable



Sustainability

Benchmark your performance against other organizations and find out where to focus your efforts for the most impact.

**Canon**

productivity-challenge.com

### SOURCES:

<sup>1</sup> PwC Global Economic Crime Survey US Results

<sup>2</sup> PwC Global Economic Crime Survey

<sup>3</sup> Office Document Technology Security Multi-Client Study & Scorecard (Keypoint Intelligence-InfoTrends)

<sup>4</sup> Data Breach Investigations Report, Verizon

<sup>5</sup> Document Security in the Cyber World, Net-Centric Enterprise Solutions

<sup>6</sup> Document Security in the Cyber World, Net-Centric Enterprise Solutions

<sup>7</sup> US State of Cybercrime Survey

<sup>8</sup> Data Breach Investigations Report, Verizon

<sup>9</sup> Data Breach Investigations Report, Verizon